

DETENTION ALTERNATIVES PROGRAM

REFERRAL FORM

NAME: _____ JTS#: _____

ADDRESS: _____

PHONE #: _____ DOB : _____ AGE: _____

SEX: _____ RACE: _____ SCHOOL: _____
.....

MOTHER/LEGAL GUARDIAN: _____

ADDRESS: _____

PHONE #: _____

FATHER/LEGAL GUARDIAN: _____

ADDRESS: _____

PHONE #: _____
.....

OFFENSE(S): _____

REMARKS/OTHER INFORMATION: _____

SUBMITTED BY: _____ DATE: _____

HIGHLANDS OUTREACH DETENTION/INTENSIVE SUPERVISION PROGRAM

_____ has been placed in the Outreach Detention/Intensive Supervision Program effective _____ by _____. It is anticipated that he/she will remain on Outreach or Intensive Supervision until successfully completing the program as determined by the court. Failure to comply with the following rules may result in charges being filed and/or the youth being placed in secure detention.

PROGRAM GUIDELINES AND REGULATIONS ARE AS FOLLOWS:

A. The Detention Alternatives Case Manager agrees to:

1. Provide face-to-face contacts (announced and/or unannounced) with the youth as prescribed by their service plan.
2. Maintain contact with youth's parent(s)/guardian(s) as required, either face-to-face or via telephone.
3. Provide twenty-four hour availability to parent(s)/guardian(s) and youth for crisis intervention.
4. Coordinate services with other agencies involved with the youth and family.
5. Prepare reports for the Probation Officer, Parole Officer, or Court regarding the youth's progress/behavior on a monthly basis.
6. Provide supervision with an emphasis on problem solving, discipline, and managing impulsiveness.
7. Supervise behavior - youth's behavior shall be strictly monitored and directed by staff through the use of schedules, curfews, and other imposed rules which take into account the youth's age, past record, and other relevant factors.

Weekdays _____

Weekends _____

B. The Youth is responsible for:

1. Obeying all school, local, State and Federal Laws. If it is alleged that the youth has committed a criminal offense while in the program, a new charge may be filed.
2. Agreeing to work with the Detention Alternatives Case Manager, including being available to the Case Manager at all times. Any missed contacts are considered to be a violation of the Outreach Detention/Intensive Supervision Program. The number of contacts made each week will be determined by their service plan.

3. Attending school and/or work. If the youth is in school or is employed, daily attendance is required. All absences are to be reported to the Case Manager by 9:00 a.m. Unexcused absences and/or suspensions from school are considered to be a violation of the program. All work schedules need to be provided to the Outreach Detention/Intensive Supervision Case Manager.

4. Reporting all proposed plans and activities to the Detention Alternatives Case Manager in advance for approval. If the youth leaves the home, unless accompanied by parent or probation officer, he/she must have the Detention Alternatives Case Manager's approval.

5. Obeying probation or parole rules as set forth by the court.

C. The parent(s)/guardian(s) shall be responsible for:

1. Providing supervision of the youth's whereabouts at all times.

2. Cooperating with the services offered by the Detention Alternatives Program.

3. Being available for meetings and/or contacts with the Detention Alternatives Case Manager.

4. Immediately notifying the Detention Alternatives Case Manager of any violations of the program. The youth can be removed from the program if it is determined that the parents/legal guardians have shown a lack of concern for either the youth or the regulations set forth by the Outreach Detention/Intensive Supervision Program.

Juvenile

Judge/Probation Officer

Parent/Guardian

Parent/Guardian

Detention Alternatives Case Mgr.

Date