

**VISITATION POLICY**

- 1) Each visitor must present this form signed by the visitor *and* an officer of the Court. The visitor's signature will be checked at the door. **NO PERSON WILL BE ADMITTED WITHOUT THIS FORM.**
- 2) Only a parent, grandparent or legal guardian may visit.
- 3) Visitation periods are:  
**Tuesdays 8:30 PM to 9:30 PM**  
**Thursdays 8:30 PM to 9:30 PM**  
**Saturdays 8:30 PM to 9:30 PM**  
**Sundays 2:00 PM to 3:00 PM**
- 4) Each youth has one thirty-minute visitation session and may have only one visitor during the session. Sessions are determined on a first come basis.
- 5) Visitors are subject to a metal detector. Please have only your car keys on your person; nothing in pockets, no pocketbooks.
- 6) Visitors are identified by a VISITOR BADGE.
- 7) Please lock your car in the parking lot.
- 8) Nothing is to be brought to the youth. The youth's clothing is laundered upon arrival. HJDC will swap out clothing (article for article) if the youth is in possession of clothing inappropriate for Court. This must be prearranged by phone.
- 9) Visitors are not to have physical contact of any kind with the youth. Visitors and youth are to be seated by staff.

**COURT OFFICIAL'S SIGNATURE**

**DATE**

**VISITOR'S SIGNATURE**

**THE ABOVE MAY VISIT DURING  
THE FOLLOWING PERIOD:  
(NOT TO EXCEED 90 DAYS)**

**(NAME OF YOUTH TO BE VISITED)**

**HIGHLANDS JUVENILE  
DETENTION CENTER**



**2105 SHAKESVILLE ROAD  
BRISTOL, VIRGINIA  
24201**

**PHONE: (276) 466-7800  
FAX: (276) 466-7820**

**OWNED AND OPERATED BY**

**LEE, SCOTT, WISE, DICKENSON,  
RUSSELL, TAZEVELL, SMYTH,  
BUCHANAN & WASHINGTON  
COUNTIES, AND THE CITIES OF  
NORTON & BRISTOL, VA**

**DIRECTOR OF OPERATIONS**

**TIM DOTSON**