

APPALACHIAN JUVENILE COMMISSION

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October 16, 2009

The Regular Meeting of the Appalachian Juvenile Commission was held on Friday, October 12, 2009, at 12:00 Noon, at the Fast Lane Restaurant located on Lee Highway, Bristol, Virginia.

Commission members present included Kate McClanahan – Buchanan County; Alice Meade – Russell County; Mike Roberts – Smyth County; Dawn Gilbert – Wise County; Lanny Large – Dickenson County; C.M. Callahan, Jr. – Lee County; and Donna Hutchinson – Norton.

Commission member absent was Wayne McClelland – Scott County; Doug Meade – Washington County, and Jim Heaney – Bristol; Patricia Green – Tazewell County.

Staff present included Tim Dotson – Executive Director; Danny Johnson – Finance Director; Jim Moore – Kitchen Manager, Mary Cross, and David Hicks.

Audit – FY2009

Judy Olinger of Blackley, Olinger and Associates distributed copies of the Audit Report for FY2009.

Ms. Olinger reported the Audit Report was conducted according to the yellow book audit, and must also be submitted to the State. It was found to be a “clean opinion” and the Internal Control Letter states there is no material weaknesses.

Kate McClanahan moved the FY2009 Audit be approved as submitted. Donna Hutchinson seconded the motion. All members voted in favor.

Approval of Minutes

The Minutes of the Regular Meeting held on July 17, 2009 were approved as presented.

Financial Report

Danny Johnson, Finance Director, presented the Quarterly Financial Highlights through September 30, 2009. (Copy attached)

Mike Robert moved that the Financial Report be approved as submitted. Dawn Gilbert seconded the motion. All members voted in favor.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Program Reports

Tim Dotson reported on this date, there were two hundred and forty-five (245) youth being served in one of the programs offered by the Appalachian Juvenile Commission.

Budget Cuts – Again

Tim Dotson reported this round of budget cuts was \$59,703.00 but this was anticipated when the current year budget was prepared.

Possible Construction

Tim Dotson presented two (2) estimates for the construction of additional office space and a set of blueprints. Mr. Dotson reported the estimates were for a two-story addition, without an elevator, and the blue prints were for a single story addition. To be in compliance with building codes, any two-story structure would need an elevator. Mr. Dotson stated he was not aware of this provision when he solicited the bids.


After discussion, Lanny Large made a motion for Tim Dotson to get estimates for a one story and two-story structure with an elevator and have a special called meeting when this information was available. The motion was seconded by Donna Hutchinson. All members were in favor except Mike Roberts voted nay stating he did not feel this was the time to build because of the current money issues with localities.

Adjourn

There being no further business to discuss, Donna Hutchinson made a motion to adjourn the meeting. Lanny Large seconded the motion. All members voted in favor.



Tim Dotson, Executive Director



Wayne McClelland, Chairman