

# APPALACHIAN JUVENILE COMMISSION

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December 4, 2007

A Called Meeting of the Appalachian Juvenile Commission was held on Tuesday, December 4, 2007, at 12:00 Noon at the Holiday Inn on Linden Drive, Bristol, Virginia.

Commission members present included Wayne McClelland, Chairman – Scott County; Eric Clark and Harold Leonard – Bristol; Kevin Downs and Doug Meade – Washington County; Michael Roberts and Mike Carter – Smyth County; Alice Meade – Russell County; Donna Hutchinson – Norton; Dawn Gilbert – Wise County; Lanny Large – Dickenson County; C. M. Callahan – Lee County.

Commission members absent were Earl Griffith – Tazewell County; and James Horn – Buchanan County.

Staff present included Tim Dotson, Executive Director; John Ross, Director of Highlands Branch; Diane Wright, Director of Southwest Branch; Danny Johnson, Finance Director; Faye Johnson, and Mary Cross.

Mr. McClelland called the meeting to order, and stated that the meeting had been called to approve the Budget for 2008-2009.

## Christmas Party

Invitations were presented to Commission Members for a Christmas Party to be held on December 14, 2007, at 7:00 P. M. at the Old Mill Restaurant in Lebanon.

## Budget

Eric Clark, Mike Carter, Donna Hutchinson, Tim Dotson and Danny Johnson met and went over the proposed Budget line item by line item. It was proposed that all employees will receive a 2.5% cost of living increase and depending on performance, will receive a 1.5% increase at their annual hire date. Approval is needed as soon as possible since Washington County has requested they receive the Budget by December 14, 2007.

Mr. Roberts questioned some of the line items including Medical and Educational, Medical Supplies, Professional Fees, Equipment, and Retirement. All questions were answered to his satisfaction.

*“SERVING SOUTHWEST VIRGINIA”*

*Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise*

Mr. Carter asked for an explanation of the line item Depreciation. Mr. Johnson stated that funds are set aside each year for large capital items. This item has always been included in the Budget.

Ms. Hutchinson moved that the Budget be approved as presented. Mr. Downs seconded the motion. All members voted in favor.

Christmas Gift for Employees

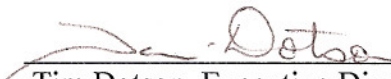
Mr. Clark requested that Commission employees receive a bonus at Christmas based on what available dollars will allow, which will in turn boost staff morale.

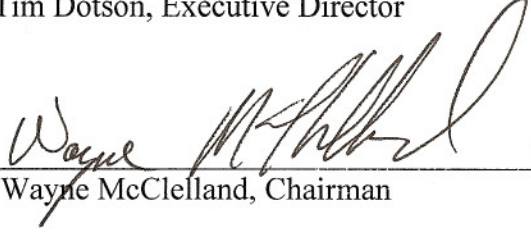
Mr. Clark moved that full-time staff receive \$100.00 and part-time staff receive \$50.00. Mr. Large seconded the motion. All members voted in favor with the exception of Mr. Carter who voted against the motion.

Next Meeting

The next regular meeting of the Commission is scheduled for January 18, 2008. (This meeting has since been rescheduled for January 11, 2008).

There being no further business, Ms. Hutchinson moved that the meeting be adjourned. Mr. Carter seconded the motion. All members voted in favor. The meeting adjourned at approximately 1:15 P. M.

  
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Tim Dotson, Executive Director

  
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Wayne McClelland, Chairman