

APPALACHIAN JUVENILE COMMISSION

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June 20, 2025

The regular meeting of the Appalachian Juvenile Commission was held on Friday, June 20, 2025 at the Washington County Administration Building located at 1 Government Place, Abingdon, Virginia.

Commission members present:

James C. Lane - Chairman, Norton
April Collins – Dickenson County
Rhonda Lester – Russell County
Arlene Matney – Tazewell County
Brad Johnson – Buchanan County
Mark Thompson – Scott County
Shawn Utt – Smyth County
Allen Crockett – Lee County

Commission members absent:

Neal Osborne – City of Bristol
Dawn Gilbert – Wise County
Jason Berry – Washington County

Staff present included Trey Murray, Executive Director, Danny Johnson, Finance Director, Brad Stallard, Attorney, Jeremy Hurley, Neil Bramlette and Mary Cross.

Call to Order

James C. Lane, Chairman, called the meeting to order at 10:15 A.M.

Approval of Minutes

Shawn Utt moved to approve the minutes of March 21, 2025. April Collins seconded the motion.

After consideration the motion PASSED by the following vote:

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, Brad Johnson, Rhonda Lester, and Alleen Crockett.

Nays: None

Abstain: None

Financial Statement

Shawn Utt moved to approve the Financial Statement ending May 31, 2025 as presented. Arlene Matney seconded the motion.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

After consideration, the motion PASSED by the following vote:

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, and Brad Johnson, Rhonda Lester, and Alleen Crockett.

Nayes: None

Abstain: None

Mosley Juvenile Shelter Care Study

Mr. Murray presented the Juvenile Shelter Care proposal from Moseley Architects. This was the only proposal received through the RFP process. After discussion, April Collins made a motion to accept Moseley's proposal as written. Mark Thompson seconded the motion.

After a roll call vote of present members, the motion PASSED by the following vote:

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, and Brad Johnson, Rhonda Lester, and Alleen Crockett.

NAYES: None

ABSTAIN: None

eVA

Mr. Murray presented information about Virginia's eVA procurement system and cooperative purchasing abilities. After discussion, Shawn Utt made a motion for the AJC to participate in cooperative purchasing and/or cooperative contracts agreements by using the following language:

"Utilization of cooperative contracts is permitted once the required due diligence has been performed, such as ensuring that the cooperative contract contains the required cooperative language and legal counsel has no objections to the contract language or state of issue where the contract was originally created."

Arlene Matney seconded the motion.

After consideration the motion PASSED by the following vote:

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, and Brad Johnson, Rhonda Lester, and Alleen Crockett.

Nayes: None

Abstain: None

Budget Bill HB 1600 (Chapter 725)

Mr. Murray presented information on the FY2026 Virginia Budget which includes language providing funds for “a one-time bonus payment, equal to 1.5 percent of their base salary on July 1, 2025” for full-time detention center and juvenile delinquency prevention staff.

Shawn Utt made a motion to approve the utilization of these funds for a one-time bonus payment to all full-time AJC staff equal to 1.5% of their base salary. Rhonda Lester seconded the motion.

After a roll call vote of present members, the motion PASSED by the following vote:

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, and Brad Johnson, Rhonda Lester, and Alleen Crockett.

NAYES: *None*

ABSTAIN: *None*

Closed Session

April Collins moved to enter into closed session under Code of Virginia Section 2.2-3711(a)(1)(7) Personnel and Grievance Matters. Shawn Utt seconded the motion.

After a roll call vote of present members, the motion PASSED by the following vote:

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, and Brad Johnson, Rhonda Lester, and Alleen Crockett.

NAYES: *None*

ABSTAIN: *None*

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Appalachian Juvenile Commission has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Appalachian Juvenile Commission that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Appalachian Juvenile Commission hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Appalachian Juvenile Commission.

AYES: James C. Lane, April Collins, Arlene Matney, Mark Thompson, Shawn Utt, and Brad Johnson, Rhonda Lester, and Alleen Crockett.

NAYES: *None*

ABSTAIN: *None*

The next meeting will be in August, 2025. A specific date is to be determined.

Adjourn

A motion was made by Allen Crocket to adjourn the meeting. Arlene Matney seconded the motion.

X  10/17/2025
James C. Lane
Chairman

X  10-17-2025
Fred R. Murray
Executive Director